



# BOROUGH OF MAGNOLIA



**ROBERT DOYLE**  
CHIEF OF POLICE



## POLICE DEPARTMENT

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### TOWN WATCH PROCEDURES

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#### REGULATIONS:

TOWN WATCH MEMBERS ARE ASKED TO REPORT ANY CRIME OR SUSPICIOUS ACTIVITY TO THE MAGNOLIA POLICE DEPT. 784-1884. THEY WILL SPEAK TO A 9-1-1 CALL TAKER AT CENTRAL COMMUNICATIONS. THERE IS TO BE NO! DIRECT CONTACT BETWEEN THE WATCH MEMBERS AND THE SUSPICIOUS SUBJECT. INTERVENTION INCREASES THE RISK OF INJURY TO THE VICTIM OR TO ANY INNOCENT BYSTANDER(S), AS WELL AS THE WATCH MEMBER. INTERVENTION INVOLVES LEGAL LIABILITY IF ONE DOES NOT KNOW THE LAWS.

#### WHAT TO WATCH FOR-OBSERVE.

- 1) SLOW MOVING SUSPICIOUS CARS, STOPPING AND OBSERVING HOUSES.
- 2) PERSONS ROAMING STREETS OR GROUNDS AROUND HOUSES.
- 3) PERSONS SITTING IN CARS PARKED ON STREETS.
- 4) CARS PARKED BEHIND SECLUDED AREAS.
- 5) VAN OR TRUCK PARKED IN THE DRIVEWAY OF A HOUSE THAT APPEARS TO BE EMPTY.
- 6) PERSONS SEEN SOLICITING THROUGH THE NEIGHBORHOOD. CALL THE POLICE OR BOROUGH HALL FOR CONFIRMATION OR A SOLICITOR PERMIT.
- 7) JOGGERS: OBSERVE BEHAVIOR, " SINCERE JOGGERS DON'T RUN BETWEEN HOUSES"
- 8) PERSONS LOITERING IN SECLUDED AREAS.
- 9) VAN OR TRUCK PARKED IN THE DRIVEWAY OF A HOUSE THAT APPEARS TO BE EMPTY.
- 10) ANYONE REMOVING ACCESSORIES, LICENSE PLATES OR GASOLINE FROM CARS.
- 11) BROKEN OR OPEN WINDOWS OR DOORS.
- 12) THE SOUND OF GLASS, BURGLAR ALARMS OR LOUD EXPLOSIVE NOISES.

13) A STRANGER ENTERING YOUR NEIGHBOR'S HOUSE WHEN IT'S UNOCCUPIED.

14) A STRANGER CARRYING APPLIANCES, HOUSEHOLD GOODS, LUGGAGE OR OTHER BUNDLES FROM FROM YOUR NEIGHBORS'S HOME.

WHEN REPORTING A PROBLEM OR CRIME:

- 1) MEMBERS WILL CALL INTO CENTRAL COMMUNICATIONS AND GIVE THE 9-1-1 CALL TAKERS THEIR ISSUED IDENTIFICATION NUMBER AND ADVISE THE CALL TAKER THAT THEY ARE FROM THE MAGNOLIA TOWN WATCH.
- 2) MEMBERS WILL NOT CONTACT CENTRAL COMMUNICATIONS, BY DIALING 9-1-1 UNLESS IT IS AN EMERGENCY.
- 3) MEMBERS WILL GIVE THE CALL TAKER/DISPATCHER THEIR NAME, ADDRESS & PHONE NUMBER, ONLY IN SITUATIONS WHERE THAT INFORMATION HAS TO BE SUPPLIED TO ASSIST LAW ENFORCEMENT AGENCIES.
- 4) MEMBERS WILL STATE THE PROBLEM AND GIVE AN ADDRESS OF THE CRIME
- 5) ALL I.D. MEMBERS ISSUED WILL BE PLACED IN A LOG BOOK LOCATED AT POLICE HEADQUARTERS.